

GOVERNMENT OF MANIPUR
DIRECTORATE OF ART & CULTURE

N O T I C E
Imphal, 4th the September 2025

No. 1/3/2021-AC(R/R): In pursuant to letter No. 1/12/19-RR/DP dated 24-04-2029 of the Department of DP, Government of Manipur, the Department of Art & Culture, Manipur hereby publishes/uploads the proposed Recruitment Rules of Secretary, Manipur State Film Development Society (MSFDS) in the Department website for finalization.

All stakeholders/general public are invited to furnish feedback/comments against the enclosed R/R if any, of the said post positively within 30 (thirty) days from the date of publication of this Notice for examination and consideration by this Directorate Office.



(K. Dinamani Singh)
Director,
Art & Culture, Manipur.

Memo No. 1/3/2021-AC(R/R):

Imphal, the 4th September, 2025

Copy to:-

1. P.S. to the Commissioner (Art & Culture), Government of Manipur.
2. The IT in charge (Art & Culture), Manipur – with request to upload the above notice in the Departmental Website at the earliest.
3. The Concerned File.



(K. Dinamani Singh)
Director,
Art & Culture, Manipur.

DRAFT RECRUITMENT RULES FOR THE POST OF SECRETARY IN THE MANIPUR STATE FILM DEVELOPMENT SOCIETY (MSFDS) UNDER THE DEPARTMENT OF ART AND CULTURE, MANIPUR

1	Designation of Post	Secretary
2	Number of Post	1 (one)
3	Classification	Group A 'Non Gazetted'
4	Scale of Pay	Pay Level 13 (Rs 15600-Rs 39100) as per RoP 2019 Manipur, (pre-revised Rs 6600 GP)
5	Whether selection or non-selection post	N.A.
6	Age for Direct Recruit	Maximum of 55 (fifty-five) years and Minimum of 50 (fifty) years
7	Educational and other qualifications required for direct recruits	Essential: <ol style="list-style-type: none"> Any Graduate from a recognized university 2 (two) years Post-Graduate Diploma or Masters' Degree in Direction / Screenplay Writing / Cinematography / Editing / Sound Recording & Design / Art Direction & Production Design (OR) equivalent in Filmmaking / Visual Communication (OR) Journalism & Mass Communication from a recognized university. Recipient of National Film Awards conferred by Ministry of Information & Broadcasting, Government of India Minimum 2 (two) years of administrative / management experience in any Government or Institution of National Repute. Knowledge of English, Hindi and Manipuri
8	Whether the age and educational qualification prescribed for the direct recruits will apply in the case of promote	N.A. (as it is a lone post and for Direct Recruitment only)
9	Period of probation, if any	2 (two) years
10	(a) Methods of Recruitment whether by direct recruitment or by deputation / transfers and percentage of the vacancies to be filled by various methods (b) And Tenure of the Post	(a) By direct recruitment only, to be appointed by the Executive Board of the Society, as stipulated in the Society's Memorandum, which states that the Secretary shall be appointed by the Executive Board, subject to the approval of the Government. (b) For a period of 3 (three) years or up to the age of 60 years, whichever is earlier. The tenure shall be extendable for another 2 (two) years or up to the age of 60 years, whichever is earlier, depending upon the performance of the incumbent which is to be decided by the Executive Board.

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11	In case of recruitment by promotion / deputation /transfer, grades from which promotion / deputation / transfer to be made	N.A
12	If a DPC exists, what is its compositions	NA [As there is no scope for promotion, there will be a Selection Committee for Direct Recruitment whose composition would be as per Government prescribed norms]
13	Circumstances in which MPSC is to be consulted in making recruitment	NA [As per Memorandum of Association of the Society, the appointment of the Secretary is to be done by the Executive Board subject to Government approval. Hence, Not Applicable.

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3/9/25